

2019 California Lemon Festival in Goleta

Saturday, September 28, 2019 (10am - 6pm) & Sunday, September 29, 2019 (10am - 5pm)
Girsh Park, Goleta

Thank you for your interest in having a food booth for the 2019 California Lemon Festival in Goleta. Please read through the following information, complete the attached booth registration form, and submit the form, payment and any necessary attachments prior to **August 16, 2019**, to be considered for this year's Festival.

APPLICATION PROCESS:

- Complete attached registration form, provide a signature, and form of payment
- If applicable, make checks payable to "Goleta Lemon Festival"
- Attach a description or photos of your booth (Optional)
- **Registration & payment deadline: August 16, 2019**

BOOTH FEES for 10'x10' SPACE:

- For-Profit - \$775 per space
- Non-Profit - \$475 per space

Additional Fees:

Electricity: \$75 for electricity during the day (Sat 8am-6pm, Sun 8am-5pm) and additional \$100 for overnight electricity (Fri 5pm-Sat 8am, Sat 6pm - Sun 8am).

Cleaning Deposit: \$200 (Required and 100% refundable. Please write separate check for deposit.)

Insurance: \$60 (Optional. Insurance may be purchased through the Goleta Lemon Festival.)

Proof of Liability Insurance Coverage

- All vendors must provide evidence of current liability insurance coverage in the amount of \$1,000,000 naming Goleta Chamber of Commerce and California Lemon Festival in Goleta as additional insureds. A certificate of insurance must be included with registration form.
- If unable to provide proof of insurance, you may purchase insurance through the Lemon Festival for an additional cost of \$60. Please indicate insurance coverage on page 2 of registration form.

Santa Barbara County Public Health Department Temporary Food Facility (TFF) Application

- Every food vendor must complete a TFF application.
- The Santa Barbara Environmental Health Services has approved a new TFF fee schedule, effective July 1, 2019. The new TFF application fee is \$196.00. EHS no longer waives the TFF fee for non-profits. Verify your fee by calling (805) 681-4900 or visit countyofsb.org/phd/ehs/temporary-food-facility.sbc.
- A completed TFF application and fee must be submitted with Lemon Festival food vendor registration form.
- *Do not send TFF application or fee to the Health Department. We will submit your TFF Application on your behalf.*

Seller's Permit/Resale Number

- All vendors must have a valid California Seller's Permit or resale number. This needs to be posted at the booth. The Seller's Permit is easy to get, and is free. Temporary one-day or regular permits are accepted. Please direct seller's permit questions to your nearest Board of Equalization (800-432-2829). All applications not listing a seller's permit number will be returned. Sales are not guaranteed.

FOOD VENDOR QUALIFICATIONS:

- All Food Vendors are required to have at least one lemon-flavored item on the menu.
- Booth applications will be approved based on proposed menu, Festival needs and prior history with vendor. Preference will be given to organizations that directly contribute to the community of Goleta or whose business is based in Goleta, if they meet all Festival requirements.
- No two booths will be allowed to duplicate exact menu items, with the exception of beverages. Similar food items may be served if preparation varies distinctly.
- The committee reserves the right to determine booth placement and menu items prior to event.
- Vendors must supply all equipment necessary to meet Health Department regulations, including tables, chairs, canopies, flooring, sinks, wash stations, trash cans, etc.
- Vendors are responsible for providing ice. Costco and other markets are within walking distance of the Festival.

REFUND POLICY:

Fees are not refundable if the Lemon Festival cannot occur for any reason. Cancellations before September 13, 2019 will be refunded less a \$50 administrative fee.

SECURITY DETAILS:

Overnight security will be provided on Friday and Saturday nights, but each vendor is responsible for their own booth. The Festival is not responsible for loss or damage to any vendor person, equipment, inventory and/or materials due to theft and/or weather. Winds may occur overnight, and we strongly recommend vendors securing all items.

FESTIVAL TIMELINE

- **August 16:** Registration and payment deadline
- **August 30:** Vendors will be notified if their application has been accepted/declined.
- **September 27:** Booth set-up will begin at 12:00pm (noon).
- **September 28:** Festival begins 10:00am and ends at 6:00pm.
- *All vendors must be completely set-up by 8:00am for Health Department Inspection.*
- Vehicles will be not be allowed to enter the Festival grounds after 7:45am and must be removed by 9am. Vendors arriving after 7:45am must walk supplies/equipment into Festival grounds. Vendors should leave booth area clean after Festival closes at 6pm. Vehicles will be allowed to enter the grounds starting at 6:30pm.
- **September 29:** Festival begins 10:00am and ends at 5:00pm. Vendors may begin take down of booth at 5:00pm. Vehicles will be allowed to enter the grounds at 5:30pm. Each vendor area is to be left clean and trash free at the end of the Festival or it will result in partial loss of cleaning deposit.

FOOD BOOTH REGISTRATION FORM

2019 California Lemon Festival in Goleta

Saturday, September 28, 2019 & Sunday, September 29, 2019

SUBMIT	MAIL IT: California Lemon Festival 5662 Calle Real, #204 Goleta, CA 93117	E-MAIL IT: Paulina@GoletaChamber.com FAX IT: 805.309.0147	SUBMISSION DEADLINE AUGUST 16, 2019
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PLEASE PRINT AS CLEARLY AS POSSIBLE

Name:			
Organization/Business:		Sellers Permit # or Non-profit ID (if applicable):	
Mailing Address:			Apt #:
City:	State:		Zip:
Primary Phone #:	Cell:	E-Mail:	
Alternate Contact:		Alt. Phone:	
Description of Vendor Items: _____			

**Note: Please describe display area, including products, props, or decorations and electricity needs including type of equipment and amps.*

Have you been a vendor in previous years?	<input type="checkbox"/> 2018	<input type="checkbox"/> 2017	<input type="checkbox"/> 2016	<input type="checkbox"/> 2015
Do you require electricity (\$75 fee):	<input type="checkbox"/> Yes*	<input type="checkbox"/> No	<i>*If yes, please provide equipment and amps in description above.</i>	
Electricity: Festival Hours fee is \$75. Overnight electricity is additional \$100 = Total: \$ _____				
FOR-PROFIT: # of food booth spaces (10'x10'): _____ @ \$775 per booth = Total: \$ _____				
NON-PROFIT: # of food booth spaces (10'x10'): _____ @ \$475 per booth = Total: \$ _____				
Required refundable cleaning deposit of \$200 per booth/stand x _____ # of booths/stands = Total cleaning deposit: \$ _____				
Do you have a certificate of insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No* If no, please add \$60: \$ _____				
Please calculate total by adding all lines. Amount Total: \$ _____				

Type of payment: <input type="checkbox"/> Check payable to Goleta Lemon Festival (# _____) <input type="checkbox"/> Money Order (# _____) <input type="checkbox"/> Credit Card (see info below)	
Credit Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> AMEX	Name on Card: _____
Credit Card #: _____ - _____ - _____ - _____	Exp Date: _____
CVV/Security Code: _____ (Visa, Mastercard: last three digits located on the back of your credit card signature line)	

Agreement: I understand and agree to all terms and conditions presented in this form and all enclosed and attached documents. I agree to any and all accompanying stipulations, responsibilities and conditions in relation to my participation as a vendor at this event.

Name (print): _____ Signature: _____ Date: _____

Application Check List: Please make sure you have enclosed or attached the following:

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|--|--|--|
| <input type="checkbox"/> Completed Lemon Festival Application Form | <input type="checkbox"/> Booth/Stand Fee | <input type="checkbox"/> Proof of Insurance (or \$60 fee) |
| <input type="checkbox"/> Cleaning deposit
<small>(separate check/credit card payment)</small> | <input type="checkbox"/> Completed Temporary Food Facility Application | <input type="checkbox"/> Health Department Fee
<small>(check made payable to SBC Environmental Health Services)</small> |